

Diocese of Oregon

2023 PAYROLL CALENDAR

<u>Pay Period</u>	PARISHES: STIPEND/Hourly Entry into Paylocity System	MISSIONS: Deadline to submit Stipend/Hourly timesheets to the Diocese	<u>PAYDAY</u>
Jan 1-31	24- Tuesday	24- Tuesday	31- Monday
Feb 1-28	21- Tuesday	21- Tuesday	28- Tuesday
Mar 1-31	24- Friday	24- Friday	31- Friday
April 1-30	21- Friday	21- Friday	28- Friday
May 1-31	24- Wednesday	24- Wednesday	31- Wednesday
Jun 1-30	23- Friday	23- Friday	30- Friday
Jul 1-31	24- Monday	24- Monday	31- Monday
Aug 1-31	24- Thursday	24- Thursday	31- Thursday
Sep 1-30	22- Friday	22- Friday	29- Friday
Oct 1-31	24- Tuesday	24- Tuesday	31- Tuesday
Nov 1-30	22-Wednesday	22- Wednesday	30- Thursday
Dec 1-31	19- Tuesday	19-Tuesday	22- Friday

If you are not in the office on any of the due dates please submit payroll on the closest date PRIOR to the actual due date

2023 Holidays - Diocesan Office Closed

Monday, January 2	New Year's Day
Monday, January 16	Martin Luther King, Jr. Day
Monday, February 20	President's Day
Friday, April 7	Good Friday
Monday, May 29	Memorial Day
Tuesday, July 4	Independence Day
Monday, September 4	Labor Day
Thursday, November 23	Thanksgiving Holiday
Friday, November 24	Thanksgiving Holiday
Monday, December 25	Christmas Day
Tuesday, December 26	Chrstmas Week
Wednesday, December 27	Chrstmas Week
Thursday, December 28	Chrstmas Week
Friday, December 29	Chrstmas Week