



the
EPISCOPAL
CHURCH *in*
WESTERN OREGON

The 136th Annual Meeting of the Diocesan Convention House Rules 2024 (Proposed)

1. **LATE RESOLUTIONS** require the approval of at least 3/4 of delegates to be considered. When the Annual Meeting is online, late resolutions will not be allowed due to the inability to hold a canonically mandated hearing once the Annual Meeting has convened. When the Annual Meeting is in person, late resolutions must focus on a topic of immediacy that precluded submission by the canonical deadline and must be submitted to the Chair of Dispatch of Business or to the Secretary of Convention before the first day of the Annual Meeting. Should the delegates vote to approve a late resolution, additional time will be added into the schedule to allow for a hearing.
2. **AMENDMENTS TO THE BUDGET** will not be allowed at the Annual Meeting, based upon the current budget process, which entrusts the members of the diocesan council to develop and approve a budget that best reflects the mission and ministry of the diocese.
3. **DELEGATE CHANGES** must be reported by the cleric, senior warden or vestry/bac clerk of a congregation by Wednesday, October 23, 2024, using the delegate change form available [here](#).
4. **QUORUM** shall be determined at the beginning of the Annual Meeting if Clergy from a majority of the congregations entitled to representation and Lay Delegates from a majority of the congregations entitled to representation have been checked in.
5. **VOTING** is only open to delegates. Alternates are not allowed to vote. Voting will primarily be done using electronic polls but may also include voice votes and the use of green (for) and red (against) cards.

6. **DELEGATES** desiring to speak must go to the microphone and will address the President of Convention (the Bishop). Before speaking, the delegate must wait to be recognized by the President or a designee. Delegates will first identify their name and congregation before speaking.
7. **DEBATE** for any one Resolution of Policy or Proposed Constitutional or Canonical Change will be limited to 20 minutes. Motions to amend or to end debate will not be allowed within the first six minutes, unless no one has risen to debate. To show their desire to debate, delegates must go to a microphone to get in line. The President will strive to equally alternate between those speaking for and against. If at least three people have spoken to one side and nobody has risen to speak to the opposite side, the President may end debate.
8. **EACH DELEGATE** will have up to 2 minutes to speak and no one may speak a second time until all those who wish to speak on the item of business have had the opportunity to do so.
9. **MOTIONS TO AMEND** either a Resolution of Policy or Proposed Constitutional or Canonical Change need to be submitted in writing to the Secretary of Convention, using the designated paper form. To identify more easily what is being amended, written submissions must include the line number(s) within the resolution where the proposed change will happen.
10. **THERE SHALL BE NO APPLAUSE** following elections or any statement made in debate.
11. **DISPLAY MATERIAL** of any kind is prohibited from being handed out or placed on delegate tables without permission of the President or Secretary of Convention.
12. **ROBERTS RULES OF ORDER NEWLY REVISED, 12TH EDITION** will be the parliamentary authority for this Annual Meeting.